

## 1243-2019 ADDENDUM 2

### PROFESSIONAL CONSULTING SERVICES FOR WINNIPEG AREA TRANSPORTATION MASTER PLAN – CORE FRAMEWORK STUDY

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

ISSUED: December 12, 2019  
BY: Alex Regiec, MCIP, RPP  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: Ar20160708

**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

#### **PART B – BIDDING PROCEDURES**

Revise: B2.1 to read: The Submission Deadline is 12:00 noon Winnipeg time, Friday, January 31<sup>st</sup>, 2020.

Delete: B8.4

#### **PART E – SPECIFICATIONS**

Revise: D6.3.10(b) to read: The Training to City of Winnipeg staff (particularly important if new and innovative transportation modes are being proposed such as light rail trains, hi-capacity busways, transportation network companies, HOV lane, etc.) with 4 days (32 hours) for model training for staff, 4 days for preparation of written materials.

Revise: D6.5 (a) iii to read: Weekly project progress meetings with the City's Project Manager and selected members of the TMP Internal Steering Committee to be held in person in Winnipeg. The successful proponent will also inform on the status of deliverables at these meetings. These meetings maybe adjusted in frequency as required during the project.

Revise: D6.9.1 to read: The latest acceptable milestone dates shown below are based on an award of contract no later than February 21, 2020, as well as an immediate commencement of Work by the Consultant.

Revise: D6.9.2 to read: The Project Milestones are estimated as follows (subject to change):

<b>Task</b>	<b>Milestone Date</b>
Project Work Plan	March 9, 2020
Phase 1 Engagement – Current State Identification	April – June 2020
Background, Existing Conditions, Challenges & Future Options	August 31, 2020
Transportation Modelling of Future Options	October 30, 2020
White Paper outlining key findings	November 30, 2020
Draft TMP Core Framework Study	January 29, 2021
Phase 2 Engagement – Draft Strategies & Recommendations Review	January – February 2021
Cost Estimates, Benefit / Cost Analysis	February 26, 2021
Final TMP Core Framework Report	March 31, 2021
Draft Final Transportation Master Plan	By others by June 30, 2021
Phase 3 Engagement – Plan Presentation & Verification	September – October 2021
<i>Final Transportation Master Plan</i>	<i>By others by (Oct. 15, 2021 )</i>

## **PART E – SPECIFICATIONS**

Revise: D9.3 to read: The City intends to award this Contract by February 21, 2020.

## **QUESTIONS AND ANSWERS**

Q1: In reference to B11.4 (d), is this the proponents understanding/experience of how City co-ordinates work between Departments in general, or how we foresee that working in the context of the TMP?

A1: Both. The proponent will demonstrate their understanding of how co-ordination works between various departments in general, and given that the TMP Technical Steering Committee is made up of staff from multiple departments, how they foresee co-ordination during the TMP project.

Q2: Regarding B12.1 reference to "weekly timescale". This is seen in most RFPs. But with a schedule spanning more than a year, is this critical, or can we use judgement on scale?

A2: In regards to showing a Critical Path Method, a weekly timescale will be too detailed and unreadable. The Proponent can use their professional judgement to determine scale representation (i.e. in a Gantt chart, etc.).

Q3: In reference to D5.4.3, it is a challenge to estimate the level of effort required to prepare and provide technical information to the engagement consultant when we don't know the scope/number of events and media they will use. As the RFP for that work is coming from Office of Public Engagement in January, we may not have the ability to even review their scope. Could you stipulate a budget allowance, or perhaps X number of hours?

A3: Public & Stakeholder Engagement will be divided into three phases: 1) Current State; 2) Draft Strategies & Recommendations Review, and; 3) Plan Presentation, Verification and Presentation. See D6.9.2 above for estimated timeframe.

Q4: In reference to D6.4.2(b) last paragraph, the City recently published the "2020 Infrastructure Plan" listing the 45 prioritized investments. Could the City share that methodology so it can be applied to the requested cost/benefit analysis, etc.?

A4: The City is not able to share the methodology; however the 2020 Infrastructure Plan had an evaluation process. The proponent will have to review the 2020 Infrastructure Plan's evaluation process and offer their advice to the TMP project what the evaluation process should entail and contain as key criteria.